

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**CRITICAL HIRE/UNEXPECTED VACANCY**

**December 3, 2012**

<b>Site</b>	<b>Position</b>	<b>Rationale</b>
CC	Child Development Center Aide II (1.0 FTE)  CL-00385	<ul style="list-style-type: none"> <li>• <b>What will position do?</b> - The Child Development Center Aides are involved in the direct care and supervision of children and support the instructional program of the lead teachers.</li> <li>• <b>Staffing plan criteria for critical hire</b> - – Legal Mandates per CDC regulations. This position is essential for the operation of the Child Development Center. The staffing plan calls for three lead instructors and three child development center aides in order to maintain compliance with licensing regulations (Title 22) that require appropriate ratios of adults to children.</li> <li>• <b>Current status</b> – The position will become vacant December 17, 2012, due to the retirement.</li> <li>• <b>Budget Impact</b> – This position is included in the current restricted budget FY 12/13. Revenue from center enrollments and state-provided child care consortium funding.</li> </ul>
<b>Site</b>	<b>Position</b>	<b>Rationale</b>
CC	Child Development Center Aide II 2 positions (.475 FTE each)  CL-00387 CL-00388	<ul style="list-style-type: none"> <li>• <b>What will position do?</b> - The center has revised its staffing plan to replace one full-time center aide with two part-time aides. The Center Aides are involved in the direct care and supervision of children and support the instructional program of the lead teachers.</li> <li>• <b>Staffing plan criteria for critical hire</b> – Legal Mandates per CDC regulations. This position is essential for the operation of the Child Development Center. The staffing plan calls for three lead instructors and three child development center aides in order to maintain compliance with licensing regulations (Title 22) that require appropriate ratios of adults to children.</li> <li>• <b>Current status</b> - The Center has been staffed with a combination of short-term hourly employees since the resignation of contract CDC Aides in previous years.</li> <li>• <b>Budget Impact</b> – This position is included in the current restricted budget FY 12/13. Revenue from center enrollments and state-provided child care consortium funding.</li> </ul>
<b>Site</b>	<b>Position</b>	<b>Rationale</b>
CC	Administrative Assistant III CL-00539	<ul style="list-style-type: none"> <li>• <b>What will position do?</b> - This position provides support to Dean of Instruction, Continuing Education and Workforce Development.</li> <li>• <b>Staffing plan criteria for critical hire</b> – Critical threshold of education. This position is essential to the operations of an instructional division in which there is no other administrative or clerical support.</li> <li>• <b>Current status</b> - The position is currently filled with a short term hourly (PE19). The position previously became vacant due to retirement.</li> <li>• <b>Budget Impact</b> - This position is included in the current FY 12/13 restricted and unrestricted funds.</li> </ul>